

Action Plan - 2009



**MINISTRY OF ENTERPRISE DEVELOPMENT AND
INVESTMENT PROMOTION**

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VISION

To create Globally Competitive Vibrant Entrepreneurial Culture, Enabling Sri Lanka to be the Most Preferred Destination for Investment

MISSION

To Create and Maintain an Enabling Entrepreneurial Culture and Investor Friendly Climate by Promoting and Implementing technology driven, pragmatic, policies and programmes, intended for creativity enhancement, value addition and Productivity development, whilst promoting and facilitating investments, through Integrity and professionalism, in an environmentally friendly and caring manner so as to proactively contribute to national socio- economic development

Institute : Board of Investment of Sri Lanka

Programme	Activities	MC/ BP/ OA	Total Estimated cost (Rs.Mn.)	Budget allocation for 2009 (Rs.Mn.)	Milestones 2009					Remarks			
					Financial Target (during the quarter) (Rs.Mn.)								
					Physical Target (Cumulative)								
Target Physical (PT) Financial (FT)	Qtr. 01	Qtr. 02	Qtr. 03	Qtr. 04									
Infrastructure Development under regional offices	Kandy Industrial Park 1. Swerage/waste water treatment	OA	750.00	5.00	FT	5.00	-	-	-				
					PT	100%	100%	100%	100%				
	2. Power supply			1.00	FT	0.25	0.25	0.25	0.25				
					PT	25%	50%	75%	100%				
	Mawathagama EPZ			1. Roads, drains & culverts	OA	328.00	0.50	FT	-	-	-	0.50	
								PT	-	-	-	100%	
2. Water supply		5.00	FT	-			1.00	2.00	2.00				
			PT	-			30%	70%	100%				
3. Sewerage/waste water treatment		3.00	FT	-			0.60	1.80	0.60				
			PT	-			-	100%	100%				
4. Fencing		4.00	FT	0.80			1.6	0.80	0.80				
			PT	-			30%	70%	100%				
5. Miscellaneous		1.00	FT	-			-	-	1.00				
			PT	-			-	-	-				
Infrastructure Development under regional offices (Cont...)	Polgahawela EPZ 1. Roads, drains & culverts	OA	350.00	1.50	FT	0.75	0.75	-	-				
					PT	50%	100%	100%	100%				
	2. Sewerage/waste water treatment			3.50	FT	0.70	1.40	-	1.40				

	3. Miscellaneous			1.00	PT	-	10%	100%	100%	
					FT	-	-	-	1.00	
					PT	-	-	-	-	
	Koggala EPZ	OA	1000.00							
	1. Roads, drains & culverts			3.00	FT	1.50	1.50	-	-	
					PT	50%	100%	100%	100%	
	2. Water supply			2.00	FT	0.60	1.00	0.40	-	
					PT	20%	100%	100%	100%	
	3. Fencing			2.00	FT	-	0.40	1.20	0.40	
					PT	-	30%	100%	100%	
	4. Miscellaneous			2.00	FT	-	-	-	2.00	
					PT	-	-	-	-	
	Mirijjawila IP	OA	125.00							
	1. Roads, drains & culverts			5.00	FT	-	1.00	3.00	1.00	
					PT	-	30%	100%	100%	
	2. Water supply			6.00	FT	1.50	1.50	1.50	1.50	
					PT	50%	75%	100%	100%	
	3. Miscellaneous			1.00	FT	-	-	-	1.00	
					PT	-	-	-	-	
	Malwatta EPP	OA	300.00							
	1. Roads, drains & culverts			2.00	FT	-	1.5	-	0.50	
					PT	-	20%	60%	100%	
	2. Sewerage/waste water treatment			10.00	FT	-	-	8.00	2.00	
					PT	-	-	20%	40%	
	3. Miscellaneous			0.40	FT	-	-	-	0.40	
					PT	-	-	-	-	
Infrastructure Development under regional offices (Cont...)	Biyagama EPZ	OA	2000.00							
	1. Roads, drains & culverts			19.00	FT	1.00	1.00	-	17.00	
					PT	50%	100%	100%	100%	
	2. Water supply			10.00	FT	-	2.00	4.00	4.00	

	3. Sewerage/waste water treatment			55.70	PT	-	30%	80%	100%	
					FT	13.2	4.00	21.20	17.30	
	4. Power supply			15.30	PT	20%	30%	80%	100%	
					FT	9.58	3.48	0.62	1.62	
	5. Fencing			4.5	PT	30%	70%	100%	100%	
					FT	4.50	-	-	-	
	6. Miscellaneous			5.5	PT	100%	100%	100%	100%	
					FT	-	-	-	5.50	
					PT	-	-	-	-	
	<u>Horana EPZ</u>	OA	2500.00							
	1. Roads, drains & culverts			20.00	FT	5.00	5.00	5.00	5.00	
					PT	25%	50%	75%	100%	
	2. Water supply			19.00	FT	4.50	4.50	4.50	4.50	
					PT	25%	50%	75%	100%	
	3. Sewerage/waste water treatment			9.00	FT	2.25	2.25	2.25	2.25	
					PT	25%	50%	75%	100%	
	4. Fencing			2.00	FT	-	0.40	1.20	0.40	
					PT	-	30%	100%	100%	
	5. Miscellaneous			1.00	FT	-	-	-	1.00	
					PT	-	-	-	-	
	<u>Katunayaka EPZ</u>	OA	1700.00							
	1. Roads, drains & culverts			20.00	FT	-	-	-	20.00	
					PT	-	-	-	-	
	2. Water supply			18.00	FT	-	5.40	7.20	5.40	
					PT	-	40%	80%	100%	
	3. Sewerage/waste water treatment			58.00	FT	27.50	6.10	12.80	11.60	
					PT	10%	30%	60%	70%	
	4. Miscellaneous			4.50	FT	-	-	-	4.50	
					PT	-	-	-	-	

Infrastructure Development under regional offices (Cont...)	Mirigama EPZ	OA	1375.00	1.00	FT	-	-	-	1.00	
	1. Miscellaneous				PT	-	-	-	-	
	Wathupitiwala EPZ	OA	925.00							
	1. Water supply			3.30	FT	-	-	1.65	1.65	
					PT	-	-	20%	40%	
	2. Sewerage/waste water treatment			3.00	FT	1.50	1.50	-	-	
					PT	30%	100%	100%	100%	
	3. Miscellaneous			19.00	FT	-	15.00	1.50	2.50	
					PT	70%	100%	100%	100%	
	Seethawake IP	OA	650.00							
	1. Roads, drains & culverts			2.00	FT	-	0.40	1.60	-	
					PT	-	30%	100%	100%	
	2. Water supply			11.00	FT	1.60	3.20	1.60	4.60	
					PT	-	-	100%	100%	
	3. Buildings			9.00	FT	-	1.80	3.60	3.60	
				PT	-	10%	50%	100%		
4. Solid waste management			1.00	FT	-	0.50	0.50	-		
				PT	-	80%	100%	100%		
5. Miscellaneous			23.00	FT	-	-	-	23.00		
				PT	-	-	-	-		
Wagawatta IP	OA	650.00								
1. Roads, drains & culverts			2.60	FT	0.65	0.65	0.65	0.65		
				PT	25%	50%	75%	100%		
2. Miscellaneous			3.40	FT	-	-	-	3.40		
				PT	-	-	-	-		
Establishment of Three Textile Processing Zones	Horana Textile Manufacturing Zone	MC	1050.00	1.50						
	1. Sewerage/waste water treatment				FT	0.375	0.375	0.375	0.375	

					PT	-	-	-	-	
Setting up of new Investment Promotion Zone	Puttalam new Investment Promotion Zone	MC	1500.00	2.00						
	1. Water supply				FT	0.50	0.50	0.50	0.50	
					PT	-	-	-	-	
	Trincomalee new Investment Promotion Zone	MC	5000.00	1.60						
	1. Water supply				FT	-	-	-	1.60	
					PT	-	-	-	-	
	Hambantota new Investment Promotion Zone	MC	To be estimated	1.00						
	1. Miscellaneous				FT	-	-	-	1.00	
					PT	-	-	-	-	
Three hundred Enterprises Programme		MC	No Expenditure is involved	FT	Depends on the performances of the enterprises					
		PT								
Granting five year tax holiday to local industries which manufacture export products using more than 75% local materials		MC	No Expenditure is involved	FT	It was proposed to set up a Presidential task force on national tax policy					
		PT			Further actions will be depend on the decisions of the Presidential Task Force					
Opening of New garment factories in Eastern Province	Investment Project by Brandix ltd. at Punai, Baticaloa	MC	346.00	N/A	FT	-	-	-	-	
					PT	100%	100%	100%	100%	
Projects for implementation under Public Private	Development of Knowledge City at Henegama	OA	10000.00	N/A	FT	-	-	-	200.00	
		PT				-	-	-	2%	
	Augmentation of Water &	OA	850.00	N/A	FT	-	-	85.00	127.50	

Partnership Programme	Wastewater facility at Seethawakw IP				PT	-	-	75%	100%	
	Information Technology Park at Malambe	OA	8500.00	N/A	FT PT	- -	- -	425.00 5%	450.00 10%	
	Development of Mass Rapid Transit system in Colombo Metropolitan area	OA	100000.00	N/A	FT PT	- -	- -	- -	- -	
	Development of Textile Manufacturing Zone/ Industrial Park at Perth Estate, Horana	OA	3000.00	N/A	FT PT	- -	- -	- -	240.00 8%	
	Mixed Development at Kandy IP	OA	200.00	N/A	FT PT	- -	40.00 20%	60.00 30%	100.00 50%	
	Setting up of an Chinese Industrial Estate in Mirigama EPZ	OA	To be estimated		FT PT	- -	- -	- -	- -	
	Special Projects	OA	75.00							
	International Buddhist Centre									
	1. Roads, drains & culverts			0.80	FT PT	0.24 70%	0.24 90%	0.32 100%	- 100%	
	2. Water supply			0.50	FT PT	0.15 70%	0.15 90%	0.20 100%	- 100%	
	3. Power supply			1.00	FT PT	0.30 70%	0.30 90%	0.40 100%	- 100%	
	4. Buildings			12.70	FT PT	3.81 70%	3.81 90%	5.08 100%	- 100%	
	5. Miscellaneous			3.00	FT PT	0.90 70%	0.90 90%	1.2 100%	- 100%	

Special Projects (Cont...)	Improvements & rehabilitation works of BOI Office at Sir. Baron Jayathilaka Mawatha	OA	To be decided							
	1. Buildings			31.00	FT PT	7.748 25%	7.748 50%	3.632 75%	7.753 100%	
	Supply & installation of X-ray scanning at Airport	OA	40.00							
	1. Miscellaneous			1.50	FT PT	- 100%	- 100%	- 100%	1.50 100%	
	Thambalagamuwa Special Project	OA	56.65							
	1. Buildings			12.50	FT PT	6.25 100%	6.25 100%	- 100%	- 100%	
	Office renovation, partitioning & other capital developmental Project	OA	To be decided	4.20	FT PT	- -	- -	- -	4.20 -	
1. Buildings										
Minor Capital Expenditure	Purchase of minor capital items	OA		35.00	FT PT	- -	- -	- -	35.00 -	

Institute : National Gem & Jewellery Authority

Regulatory & Export promotion programmes	Issuance of licenses	OA		N/A	FT PT	- 5346	- 2484	- 2176	- 1656	
	Raids & Fines	OA		N/A	FT PT	- 291	- 278	- 297	- 297	
	Land auctions	OA		N/A	FT PT	- 196	- 221	- 196	- 441	
	Organize trade fairs & Exhibitions (Foreign & Local)	OA		35.32	FT PT	- 3	- 3	- 3	- 4	
Develop & maintain quality standard of gem testing and assaying & Hallmarking	Gem Testing	OA		N/A	FT PT	- 624	- 529	- 619	- 734	
	Assaying & Hallmarking	OA			FT PT	- 2034	- 3266	- 2900	- 2133	
Implementation of a plan to develop the gem industry	Formulate a National policy for gem & jewellery industry	MC		0.5	FT PT	- -	- Submit a proposal to the Cabinet & appointment of the Committee	- -	- -	
	Complete a census of gem & jewellery industry	MC	10.00	1.00	FT PT	- -	- -	- Prepare a detailed terms of reference for conducting the survey	- Call proposals from competent organization to conduct survey	

Implementation of a plan to develop the gem industry (Cont...)	Introduce, promote and practice environmentally friendly gem mining techniques and achieve trade acceptable standards	MC	14.50	2.00	FT PT	- -	Identify suitable mining sites & implement demonstration Explore possibilities of gem mining in the river beds deploying sucking machines	
	Upgrade the jewellery manufacturing industry through capacity building of traditional craftsmen and promote & reposition their industry	MC		1.50	FT PT	- -	- -	Feasibility study of the traditional areas where the jewellery manufacturing industry operates which needs upgrading Initiate product development programmes, residential workshops in identified areas
	Formulate a special task force to prevent illicit gem mining	MC		0.15	FT PT	- -	- -	Feasibility study around the gemming areas where illicit gem mining occurred Appointing a steering committee to monitor the investiga

								tion Establish ment of informati on centers		
								Formulat e an informati on network to get the proper informati on		
Implementation of a plan to develop the gem industry (Cont...)	Rehabilitation and regular activities	MC	63.80	7.30	FT PT	-	Release gem bearing lands for gem mining and auction	Enforcement through field supervision	Filling abandoned gem pits, rehabilitation of damaged river banks and destructed areas	Conduct tree planting campaigns on rehabilitated areas
	Mining programmes	MC	13.30	4.00	FT PT	-	Provision of mining consultancy to producing countries	Special mining projects in lakes & rivers	Mining equipment sales (welfare project)	Consultancy on mining in critical locations
							Providing services to the miners on gem gravel survey			

Implementation of a plan to develop the gem industry (Cont...)	Setting up a gem gallery in National museum premises to create awareness of Gems found in Sri Lanka among Sri Lankans and foreign	MC	10.00	5.00	FT PT	- Formulation of displaying concept of gemstones Selection of contractor			
	Achieve legally enforceable assaying and hallmarking of all jewellery products	MC	100.9	70.40	FT PT	- -	- -	- Finalize the regulations Obtain approval from the Cabinet Establishment of assay office	- Obtain accreditation for assay office Educate Officials and trade on implementation of regulations Procure required machinery and equipments Upgrade the laboratory and knowledge & skills of staff Training the staff

Implementation of a plan to develop the gem industry (Cont...)									Obtain the convention membership Create awareness for tourists	
	Achieve an increase in export value of Gems & Jewellery	MC	258.40	30.00	FT PT	-	-	-	-	<ul style="list-style-type: none"> - Implementing Hallmarking & Gem certification Retain and consolidate the existing markets Feasibility study in new markets Penetrate and expand new markets Ensure facilitation of value addition and exports Negotiate and contract with brand holders and local manufacturers Develop suitable incentives for local manufacturers entering into joint venture contracts & contract manufacturing Implement a world wide sales promotion in collaboration with Sri Lankan Air line and Tourist Board
	Facilitate Brand Development in collaboration with the Export Development Board	MC	20.5	1.00	FT PT	-	-	-	-	- Preparatory works

Implementation of a plan to develop the gem industry (Cont...)	Obtain ISO Certification by year 2012	MC	3.00		FT PT	- Implementation of productivity programmes (5S)					
	Facilitation of Training Institutions of the industry	MC	3.00	1.50	FT PT	- Facilitati on of both Public & private Instituti ons to meet the needs of Gem & Jewellery Industry	- -	- -	- -	- Assessm ent of the capacity of identifie d training instituti ons	
	Achieve corporate social responsibility through establishment of a comprehensive welfare system	MC		0.35	FT PT	- Formulat e an effective informati on network Impleme nt an informati on database Preparati on of a policy	- Creating awarenes s among people	- Introduci ng the Welfare system	- -	- Procure ment of funds needed	
	Setting up of an Internationally recognized Gem testing laboratory with private sector participation	MC			92.49	FT PT	- To transfer funds collected from the exporters to the company establish	- -	- -	- -	

						ed to manage the laborator y				
Setting up of an investment promotion zone in Rathnapura district dedicated to the gem industry	To set up the Zone	MC			FT PT	Due to the global economic downturn and the resultant adverse effect on Sri Lankan gem & jewellery industry, we presume any capital expenditure to incur towards this project should be withheld for the time being				
Development of Industries that add value to our Minerals such as Gems	Facilitate reduction of the export of Geuda to zero	MC	31.00	5.30	FT PT	- -	- -	- Encourage local Research Institutes & Universities to develop more cost effective methods of Heat treatment of Geuda	- -	
Human Resource Development Programmes	Have the best competencies and resources with regard to human resources to cater to the demand in the Gem and Jewellery Industry	OA	23.25	3.30	FT PT	- -	- Conduct training need assessment of staff and prepare a programme for implementation	- Obtain approval for the revised cadre and organizational structure Preparation of HR	- Implement a computer based HR MIS solution Develop & improve internal processes	

								profile, HR policies, procedures & Job descriptions Recruitment of required personnel to fill the vacancies	such as security of assets, processing payments & salaries, treasury management, IT & MIS systems, statutory reporting, fund allocation etc. Train senior staff of NGJA on the developed conflict resolution system	
Human Resource Development Programmes (Cont...)	Design & implement online document approval system	OA	0.40	0.40	FT PT	- Design & implement online document approval system	- -	- -		

Institute : Gem & Jewellery Research and Training Institute

Value Enhancement of Gems	<p>Establishing optimum heat treatment conditions for different Geuda groups</p> <p>1. Literature survey, collection of different geuda samples in different gemming areas and study physical properties & surface features</p> <p>2. Sample preparation for gas & electric furnace treatment and preparation of stones for chemical analysis</p> <p>3. Continuing heat treatments, chemical analysis using AAS, XRD, XRF and colourimetric method etc.</p> <p>4. Completion of heat treatments and chemical analysis and financial report preparation</p>	BP	0.55	0.55	FT	100%	-	-	-	
					PT	100%	100%	100%	100%	
			0.1	0.1	FT	50%	50%	-	-	
					PT	50%	100%	100%	100%	
			0.05	0.05	FT	-	-	100%	-	
					PT	-	-	100%	100%	
			0.05	0.05	FT	-	-	-	100%	
					PT	-	-	-	100%	
Human Resource Development	Workshops and short courses for GJRTI staff	BP	0.425	0.425	FT	25%	25%	25%	25%	
					PT	25%	50%	75%	100%	
Development of Information Resource Centre		BP	0.434	0.434	FT	25%	25%	25%	25%	
					PT	25%	50%	75%	100%	
New Gem deposit identification	<p>Exploration and assessment of new gem deposits in Sri Lanka</p> <p>1. Literature survey, data</p>	BP	3.00	3.00	FT	100%	-	-	-	

	transferring (available data) into maps				PT	100%	100%	100%	100%	
	2. Field studies		1.50	1.50	FT	-	100%	-	-	
					PT	-	100%	100%	100%	
	3. Laboratory works, petrographic studies, identification of heavy minerals of sediment samples, sub surface mapping by geographical method, compiling data and preparation of the interim report		1.00	1.00	FT	-	-	100%	-	
					PT	-	-	100%	100%	
	4. Laboratory studies, trace element analysis and compilation of all the petrographic and geochemical data		1.00	1.00	FT	-	-	100%	-	
					PT	-	-	100%	100%	
	5. Preparation of maps and cross sections of gem deposits using computer software, carry out the field test to confirm the study		2.50	2.50	FT	-	-	-	100%	
					PT	-	-	-	100%	
Environmental impact assessment of Gem mining	1. Study of Soil erosion & siltation	BP	0.10	0.10	FT	These activities will be done at the request of our stake holders				
					PT					
	2. Study of water quality impact		0.125	0.125	FT					
					PT					
	3. Study of ecological impact		0.10	0.10	FT					
					PT					
	4. Study of sociological impact		0.10	0.10	FT					
					PT					
Workshops, Exhibitions and Seminars	Improvement of Training programmes and Workshops	BP	0.75	0.40	FT	25%	25%	25%	25%	
					PT	25%	50%	75%	100%	

Produce and publish maps of spatial data of gem potential areas in Sri Lanka	1. Transport and expenses for field activities	BP	0.150	0.150	FT	25%	25%	25%	25%	
					PT	25%	50%	75%	100%	
	2. Purchasing of topological and geological maps with necessary software	0.225	0.225	FT	25%	25%	25%	25%		
				PT	25%	50%	75%	100%		
Services on Geuda Heat treatment	Geuda Heat Treatment for general public	OA	0.12	0.12	FT	25%	25%	25%	25%	
					PT	25%	50%	75%	100%	
Training & Educational programme	1. Gemmology	BP	6.076	6.076	FT					
					PT	10	30	10	20	
	2. Gem cutting & polishing				FT	students	students	students	students	
					PT	100	20	45	35	
	3. Heat treatment				FT	students	students	students	students	
					PT	28	-	28	08	
	4. Colour grading & marketing				FT	students		students	students	
					PT	15	15	-	-	
	5. Jewellery designing (Manual)				FT	students	students			
					PT	20	5	15	-	
	6. Jewellery designing (CAD)				FT	students	students	students		
					PT	-	10	10	-	
	7. Jewellery manufacturing				FT		students	students	students	
					PT	35	60	-	20	
	8. Stone setting				FT	students	students		students	
					PT	10	10	-	-	
Setting up of a center to provide training in designing and polishing gems		MC		1500.00	FT	1500				
					PT	02 New training Centers				

Institute : Sri Lanka Inventors' Commission

Introduction to local entrepreneurs, new inventions patented by local universities and other institutions	<p>Provincial level Inventions Exhibitions in schooling system, unformal groups/ individuals, professionals, institutions and other</p> <p>1. Setting up of Inventors' circles in every layers of the Society</p> <p>2. Organizing & holding provincial level exhibitions</p> <p>3. Identification of potential Inventions/ Inventors</p>	MC	6.50	6.50	FT PT	2.5 School level & Zonal level exhibitions	1.0 Provincia l level exhibitio ns	2.0 Provincia l level exhibitio ns	1.0 Provincia l level exhibitio ns	
	Presidential and National Awards Ceremony of the year	MC	5.00	5.00	FT PT	0.2 Press notice	0.3 Evaluatio n	4.5 Awardin g ceremon y	-	
	Participating Inventors in international Exhibition on Inventions (03 Exhibitions)	MC	6.50	6.50	FT PT	3.0 3 Inventors	1.5 10 student Inventors	2.0	-	
	Local Inventors promotional publicity programmes	MC	4.0	4.0	FT PT	2.0 First volume of SLIC newsletter & other publications	2.0 Second volume of SLIC newsletter	- -	- -	

Introduction to local entrepreneurs, new inventions patented by local universities and other institutions (Cont...)	Development of Inventions up to finished product level	MC	4.50	4.50	FT PT	4.0 Develop 50 Inventio ns	- -	- -	0.5 Press notice for next year	
	Competitive awards for Inventions and Innovations on critical National requirements	MC	3.50	3.50	FT PT	0.5 Press notice	- -	- -	3.0 Awards ceremon y	
	“Opportunities 2009” Business session & Exhibition	MC	5.00	5.00	FT PT	- -	1.5 Preparat ory works	3.5 Opportunities - 2009		
	Inventions display & sales centre	MC	5.00	2.00	FT PT	- -	2.0 35%	- 35%	- 35%	
	Applications of Inventors circles 1. Establishment of Food Processing unit at Elayapaththuwa	MC	2.00	2.00	FT PT	1 50%	1 100%	- 100%	- 100%	
	Legal & Financial Assistance for obtaining patents 1. Set up a policy to support Inventors financially 2. Set up a Legal division in the Office 3. Support Inventors to obtain their patents	MC	0.50	0.50	FT PT	0.50 2 International patents & 25 local patents				

Capacity enhancement of the SLIC	Local & Foreign training programmes for SLIC staff	OA	3.00	3.00	FT PT	2.0 Advanced English course	1.0 Foreign training for 1 officer	-	-	
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Institute : National Enterprise Development Authority

Stimulating, encouraging, promoting & facilitating enterprise Development	Registration & creation of databases(BDS/SME Associations/ Consultants) and Website	OA	0.40	0.40	FT PT	- Finalize the design of the website, Official inauguration, Advertise for registration of SMEs	0.2 Finalize database & links to website	0.1 Advertise SMEs in website	0.1 -	
	One Stop Shop	OA	4.25	4.25	FT PT	-	4.0	0.15	0.1	Procurements & recruitments, Inauguration of commence services
	Competition on Innovative SMEs	OA	0.85	0.85	FT PT	- Award Ceremony	0.1 Publish & call for applications 2009. Commencement of Idea repository	0.3 Select best 5 from each District	0.45 Award ceremony 2009	
	Seminar, workshops for new technology methods, improve quality/ standards/ productivity/ Management skills	OA	0.85	0.85	FT PT	-	0.4	0.3	0.15	Two workshops in each quarter
	Establish TDCs in three districts Promote quality standards of local SMEs	OA	17.00	17.00	FT PT	4.0	5.0	4.0	4.0	Establish three district centers while functioning in association with MOST and Min. of Youth Affairs in other 12 districts Establish 3 NEDA centers in Gampaha, Kandy

	Assist Import and Export promotion Resource mapping survey Policy studies					and Kegalle Conduct training/ consultation sessions in collaboration with respective agencies and assist quality certification process Promote export orientation of SMEs Support development of products with the capacity for import substitution Commence surveys in 4 districts Identify issues and outsource to conduct studies				
Internationalize domestic enterprises	Regional seminar (ACD conference)	OA	0.50	0.50	FT PT	- Hold regional seminar & SME trade fair	0.5 organizing	- Organizing	- Preparation of Policy document dealing with problems, issues etc. of SME sector in the region	
Policy development	SME convention to identify barriers for SMEs, propose solutions and recommend policy interventions Promote collaboration among enterprise development agencies and chambers	OA	0.10	0.10	FT PT	- Commence dialogue with enterprise development agencies and chambers	- Sign 6 formal MOUs	0.1 Commence implementation of actions	- Review	

Development of human skills	Obtain services of a volunteer Adviser through CESO (JICA)	OA	-	-	FT PT	- Proposal by JICA expert	- Preparation of project proposals for JICA. Follow up of last year proposals Work towards draft policy and NEDA capacity building	- Submission of proposals to ERD Draft of SME policy and implementation programme for NEDA capacity building	- -	
	Upgrade capacity of trainers/training of trainers	OA	-	-	FT PT	- -	- Planning	- Proposal	- -	
Develop infrastructure facilities	Geographical industrial clusters - develop infrastructure in collaboration with line Ministries and relevant organizations	OA	1.40	1.40	FT PT	0.2 Commence work related to development of Cane furniture cluster Commence identification and investigation of new clusters	0.4 Form respective linkages with public organizations Prepare cluster plans	0.4 Develop support mechanisms from external sources	0.4 Declare one economic zone	

Technology development fund	<p>Establish a technology development fund (TDF)</p> <p>Technology development grants - Research & development programme for scaling up/down technological requirements</p> <p>Promote commercialization of patents</p>	OA	4.25	4.25	FT PT	<p>1.0 Evaluate different models</p> <p>Identify SME requirements for scaling up/down of technologies and develop disbursement mechanism of loan/grant for experimental development purpose</p> <p>Develop framework & evaluate potential cases to promote commercialization of patents</p>	<p>2.25 Develop criteria and operational procedures</p> <p>Selection & award grants</p> <p>Launch promotional campaign with the support of the inventors' commission</p>	1.0	-	<p>Establish TDF</p> <p>-</p> <p>Support, patent and commercialize inventions</p>	
NEDA Establishment	New recruitment	MC	-	-	FT PT	- Obtain approval from MSD for	- Recruitment to new cadre	- Appointment of Executive	-	-	

						new positions Recruitment for available cadre positions	positions	Director		
	Procurement of equipment, furniture and Office renovation	MC	0.85	0.85	FT PT	- Call tenders & purchase relevant equipments and furniture	- Installation of equipment and furniture	- -	- -	
	Training of NEDA staff	MC	0.40	0.40	FT PT	0.5 EDA on three months foreign training	0.5 Local training on attitude, English and computer skills	0.25 One EDA for short term training		